

HANBURY C. E. FIRST SCHOOL

School Road,
Hanbury,
Bromsgrove,
Worcestershire,
B60 4BS

**Telephone:** 01527 821298**Web:** <https://hanbury.eschools.co.uk/website>**Email:** office@hanbury.worcs.sch.uk**Head Teacher:** Aaron McDonagh18th April 2024

Dear Parent,

School Governing Body: Parent Governor Vacancy

There is an exciting opportunity for a parent to join the Governing Body of Hanbury CE First School as a Parent Governor.

The Governing Body has a significant role in the development and management of the school. The main responsibilities of governors are to:

- ensure clarity of vision, ethos and strategic direction
- monitor the educational performance of the school and its pupils
- oversee the financial performance of the school and ensure that its funding is well-spent
- address premises and personnel issues

The Governing Body meets four times per year. Each governor is also assigned to a committee; School Improvement or Resources. Training courses are available for induction, general governance and for more specialised aspects of the role. There are reports and papers to read and contribute to, especially prior to meetings.

No special qualifications are needed to be a school governor, the important thing for any governor is to have a keen interest in the school and be prepared to play an active part in the Governing Body's work. Governors have many opportunities to visit the school and observe different aspects of school life. They are also invited to join in school celebrations and events.

All governors need to have a DBS check and provide 2 references. Statutory guidance advises that information on each governor, including his/her full name and relevant business interests, is published on-line.

Please note that the following are not eligible to be a parent governor;

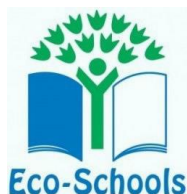
- An elected member of the Local Authority
- Someone who is paid to work at the school for more than 500 hours in any twelve-month period

Under the terms of the School Governance (Constitution) (England) Regulations 2012, there are certain circumstances whereby individual are disqualified from holding office and those are detailed overleaf.

Please give some thought to the role of the Parent Governor and consider whether you would like to nominate yourself or another parent to fill the vacancy. A nomination form is enclosed.

All forms must be returned to the school office by 3pm on **Wednesday 1st May 2024**.

The person nominated must be a parent of a registered pupil at the school on 17th April 2024.



Anyone wishing to stand for election needs to complete the enclosed nomination form. All nominees are invited to include a short personal statement of no more than 200 words to support his/her nomination. Self-nominations will be accepted. If you are nominating another parent please seek their prior consent.

If there is one nomination received the vacancy will be filled unopposed. If there is more than one nomination an election will be held by secret ballot. If this is necessary, voting papers will be sent to all parents together with details of the ballot procedure. If the vacancy is not filled in these ways, the Governing Body will appoint a Parent Governor to the vacancy.

Thank you in advance for your support in this matter.

Yours sincerely,



Tracy McRoy
Clerk to Governors



Aaron McDonagh
Headteacher

Under the terms of the School Governance (Constitution) (England) Regulations 2012, a person is disqualified from holding office if that person:

- is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
- has received a prison sentence of two years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of five years or more
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor
- refuses a request by the clerk to make an application to the Criminal Records Bureau for a criminal records certificate.

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ELECTION OF PARENT GOVERNORS NOMINATION FORM

Name of Nominee

Address

.....

Signature of nominee

Confirming willingness to stand Date

The above named parent has a child registered at the school, is willing to serve if elected, and I would like to nominate him/her for appointment as a parent governor of the school.

(Not required in the case of self-nomination.)

Nominated by

Date

Signature and address

Seconded by

Date

Signature and address

Personal Statement which he/she would like to be printed on the voting papers

Maximum number of words: [200]

Completed nomination forms must be returned to the school by 1st May 2024